

Uplift Education  
Minimum Attendance for Class Credit or Final Grade  
Effective Date: August 24, 2021

### 90 Percent Rule

Except as otherwise provided in this policy or by administrative regulation, a scholar in any grade level from pre-kindergarten through grade 12 may not be given credit or a final grade for a class unless the scholar is in attendance for at least 90 percent of the days the class is offered. In order to receive credit or a final grade for a class, a scholar is required to attend class 90 percent of the days class is offered regardless of whether the scholar's absences are excused or unexcused.

### Request for Credit or Final Grade

A scholar who is in attendance less than 90 percent of the days a class is offered may be given credit or a final grade for the class if the scholar files a request and the school's Academic Director and/or designee(s) determines there are extenuating circumstances that warrant issuance of credit or a final grade to the scholar for the class. In order to receive credit or a final grade for the class, the Academic Director may require the scholar to complete an Academic Plan that provides for the scholar to meet the instructional requirements of the class.

### Administrative Regulations

The Chief Executive Officer or designee(s) may create administrative regulations establishing alternative ways for scholars to make up work or regain credit or a final grade lost because of absences; guidelines to determine what constitutes extenuating circumstances; and any other guidelines to carry out the purposes of this policy.

### Appeal

If a scholar is denied credit or a final grade for a class by the school's Academic Director and/or designee(s), the scholar may appeal the decision through the Parent Grievance Policy.

Uplift Education  
Administrative Regulation  
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Pursuant to the Minimum Attendance for Class Credit or Final Grade policy adopted by the Uplift Education (“Uplift”) Board of Trustees on August 24, 2021, Uplift hereby establishes the following guidelines regarding the 90 Percent Rule.

Uplift has determined that the following constitute extenuating circumstances which may warrant issuance of credit or a final grade to the scholar for a class despite not meeting the 90 Percent Rule.

1. **COVID-19 Positive Test Result.** A scholar’s absence(s) due to a positive test result for COVID-19. The scholar’s parent or guardian, or scholar if the scholar is 18 years of age or older, will be required to provide a copy of the positive test result and/or certification from a licensed physician verifying the scholar tested positive for COVID-19 and related absences.
2. **COVID-19 Infection/Symptoms.** A scholar’s absence(s) due to Uplift excluding the scholar from school because the scholar is actively sick or suspected of being actively sick with COVID-19.
3. **COVID-19 Close Contact.** A scholar’s absence(s) due to being a close contact with a person infected with COVID-19, as outlined by the Centers for Disease Control and Prevention (“CDC”) including the recommended stay-at-home period. The scholar’s parent or guardian, or scholar if the scholar is 18 years of age or older, will be required to provide the date of close contact and a copy of the positive test result of the person infected and/or certification from a licensed physician verifying the person infected tested positive for COVID-19.
4. **Serious/Life-Threatening Illness.** A scholar’s absence(s) due to a serious or life-threatening illness or related treatment that makes the scholar’s attendance infeasible. The scholar’s parent or guardian, or scholar if the scholar is 18 years of age or older, will be required to provide certification from a licensed physician specifying the scholar’s illness/treatment and verifying related absences.

In any extenuating circumstance, in order to receive credit or a final grade for classes missed, scholars may be required to complete an Academic Plan that provides for the scholar to meet the instructional requirements of the classes.

Should it be determined that any of the aforementioned documentation or information submitted by a scholar or scholar’s parent or guardian is fraudulent, the scholar shall not receive class credit or a final grade for any classes at issue, and shall be subject to discipline under the Scholar Code of Conduct, including but not limited to, expulsion.